



Republic of the Philippines

Region IV-A (Calabarzon)

PROVINCE OF CAVITE

MUNICIPALITY OF GENERAL TRIAS

# OFFICE OF THE SANGGUNIANG BAYAN

## MUNICIPAL ORDINANCE NO. 14-01

Author: SB Member Mario C. Amante

Co-Sponsors: SB Member Florencio D. Ayos

SB Member Kerby J. Salazar

SB Member Jonas Glyn P. Labuguen

SB Member Gary A. Grepo

SB Member Christopher N. Custodio

SB Member Lamberto M. Carampot

SB Member Walter C. Martinez

SB Member Richard R. Parin

**AN ORDINANCE MANDATING THE COLLECTION OF MORTUARY FINANCIAL ASSISTANCE FROM THE EMPLOYEES AND JOB ORDER PERSONNEL (CASUAL AND CONTRACTUAL) OF THE LOCAL GOVERNMENT UNIT OF GENERAL TRIAS TO THE IMMEDIATE FAMILY MEMBER UPON THE DEATH OF AN EMPLOYEE OR PERSONNEL.**

**WHEREAS, it has always been a part of the Filipino custom to sympathetically respond to the bereavement and grief of a fellow employee;**

**WHEREAS, one way of showing support and genuine sympathy to the bereaved family of a fellow employee is through the offering of financial help;**

**WHEREAS, it is believed that one hallmark of a good and responsive organization is the way it treats its member in need;**

**WHEREAS, to offer financial help to the bereaved family of a fellow employee, a salary deduction of the agreed amount of contribution for the purpose shall be made;**

**NOW THEREFORE, on motion of SB Member Mario C. Amante duly seconded by SB Member Kerby J. Salazar, SB Member Christopher N. Custodio, SB Member Lamberto M. Carampot, SB Member Walter C. Martinez, SB Member Richard R. Parin, SB Member Jonas Glyn P. Labuguen, SB Member Florencio D. Ayos and SB Member Gary A. Grepo,**

**Be it ordained, that:**

**Section 1. Title. - This Ordinance shall be known as "An Ordinance Mandating the Collection of Mortuary Financial Assistance from the Employees and Job Order Personnel (Casual and Contractual) of the Local Government Unit of General Trias to the Immediate Family Member Upon the Death of an Employee or Personnel".**

**Section 2. Coverage. - This Ordinance shall cover all municipal regular and job-order (casual and contractual) employees.**

**Section 3. Definition of Terms. - As used in this Ordinance:**

**MORTUARY/BEREAVEMENT ASSISTANCE - the financial contribution of the municipal employees and personnel through salary deduction intended as financial assistance for the bereaved family of the dead employee or personnel.**

**CONTINUED ON NEXT PAGE.**

RICHARD R. PARIN  
SB Member

WALTER C. MARTINEZ  
SB Member

LAMBERTO M. CARAMPOT  
SB Member

CHRISTOPHER N. CUSTODIO  
SB Member

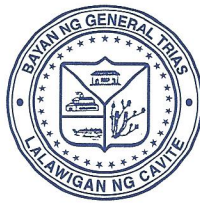
KERBY J. SALAZAR  
SB Member

GARY A. GREPO  
LNB President

FLORENCIO D. AYOS  
SB Member

JONAS GLYN P. LABUGUEN  
SB Member

MARIO C. AMANTE  
SB Member



## OFFICE OF THE SANGGUNIANG BAYAN

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**QUALIFIED EMPLOYEE** - an employee and job order personnel currently employed and is able to religiously comply with the agreed scheme of salary deduction for the purpose.

**IMMEDIATE FAMILY MEMBER.** For purposes of claiming the mortuary assistance the following shall apply:

1. For Married Members, the immediate family members include the spouse and the children.
2. For Single Member, the immediate family members include the parents and the siblings.

**Section 4. Administrative Provision.** - Mortuary Financial Assistance of municipal employees will be deducted as follows:

Upon Death of a Qualified Regular and Job Order Employee:

Regular employee	... P100.00
Job Order employee (Casual and contractual)	... P 30.00

The recipient of the mortuary/bereavement assistance must be an immediate family member of the deceased employee. He or she shall present for identification purpose, the Death Certificate and Valid ID to the Human Resource and Management Office (HRMO) which will provide the Claimant Form for endorsement to the Treasurer's Office in order to claim the mortuary/bereavement assistance in full.

**Section 5. Repealing Clause.** - All ordinances, rules and regulations or parts thereof, in conflict with, or inconsistent with any provisions of this Ordinance are hereby repealed or modified accordingly.

**Section 6. Separability Clause.** - If, for any reason, any provision, section or part of this Ordinance is declared not valid by a Court of competent jurisdiction or suspended or revoked by the authorities concerned, such judgment shall not affect or impair the remaining provisions, sections or parts which shall continue to be in force and effect.

**Section 7. Effectivity.** This Ordinance shall take effect upon approval and after posting in three (3) conspicuous places within the Municipal Hall.

APPROVED under THIRD/FINAL READING on 20 JANUARY 2014.

  
**KERBY J. SALAZAR**  
 SB Member

  
**CHRISTOPHER N. CUSTODIO**  
 SB Member

  
**LAMBERTO M. CARAMPOT**  
 SB Member

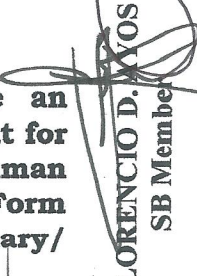
  
**WALTER C. MARTINEZ**  
 SB Member

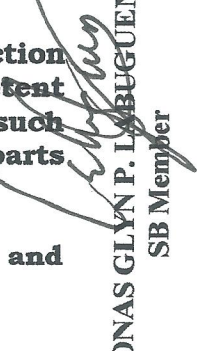
  
**RICHARD R. PARIN**  
 SB Member

  
**MARIO C. AMANTE**  
 SB Member

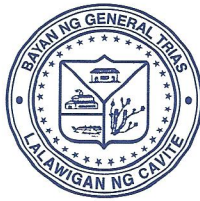
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**GARY A. GRIPO**  
 LNB Resident

  
**FLORENCIO D. AYOS**  
 SB Member

  
**JONAS GLYNN P. LABUGUEN**  
 SB Member





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**JONAS GLYNN P. LABUGUEN**  
 SB Member

  
**FLORENCIO D. AYOS**  
 SB Member

  
**GARY A. GREPO**  
 LNB President

**CERTIFIED TRUE AND CORRECT:**

  
**WENCESLAO P. CAMINGAY**  
 Secretary to the Sanggunian

**ATTESTED:**

  
**MAURITO C. SISON**  
 Municipal Vice Mayor/Presiding Officer

**APPROVED:**

  
**ANTONIO A. FERRER**  
 Municipal Mayor

wpc/jrp/app

  
**CHRISTOPHER N. CUSTODIO**  
 SB Member

  
**KERBY J. SALAZAR**  
 SB Member

  
**RICHARD R. PARIN**  
 SB Member

  
**WALTER C. MARTINEZ**  
 SB Member

  
**LAMBERTO MCCASAMPOT**  
 SB Member

  
**MARIO C. AMANTE**  
 SB Member